

Powerful Presentations

Do you want to succeed in today's highly competitive business environment and present with confidence?

You will learn to:

- Enhance your use of questions to engage audience members.
- Effectively lead small and large group meetings.
- Use visual materials which enhance your program - not become the center of it.
- Develop techniques to address unacceptable behavior of group participants.
- Use a presentation mapping tool designed to ensure success.
- Practice techniques used to overcome the fear associated with being a presenter.



CONFIDENCE

When people speak of strong leaders, one characteristic stands out - the ability to communicate well. Audiences want presenters who can deliver a message which is useful, coherent, professional and sometimes entertaining.

Powerful Presentations is a dynamic communication process that helps participants gain the skills necessary to convey information to groups with confidence and authority.

Take home tools and techniques to build your confidence as you lead meetings and deliver powerful presentations!

PROGRAM

Audience:

Managers ■ Sales People ■ Team Leaders

Schedule:

Two interactive training sessions, scheduled two weeks apart.

Day One: Sept. 16th - 8:30am-4:30pm

Day Two: Sept. 30th - 8:30am-Noon

Features:

Workbooks ■ Presentation Tips
Techniques for overcoming fear
Mapping tool for planning

Location Options:

Public programs at the AIM office
Customized on-site programs

Class Dates:

- September 16, 2010
- September 30, 2010

Call Today!
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